

# Town of Middlebury 94 Main Street Middlebury, Vermont 05753

### **APPLICATION FOR EMPLOYMENT**

ease Print Date:		
	PERSONAL	
Name:		
Address : No. Street Phone No. ()	City State Zip Cell Phone No. () <u>-</u>	
E-mail Address:		
	EMPLOYMENT DESIRED	
Position: Date you can start:		
Type of Employment Desired:	Part-time Full-time Temporary	

### **EDUCATION**

EDUCATION	Name and Location of School	No. of Years Attended	Graduated? Yes / No	Course Or Major
Elementary/Middle School				
High School				
College				
Other Education				

#### EMPLOYMENT HISTORY

### List your record of employment beginning with your present or most recent position.

Dates From To	Name and Address of Employer	Position	Supervisor's Name and Title	Reason for Leaving

Describe the work you did:

Dates From To	Name and Address of Employer	Position	Supervisor's Name and Title	Reason for Leaving

Describe the work you did:

Dates From To	Name and Address of Employer	Position	Supervisor's Name and Title	Reason for Leaving

Describe the work you did:

May we contact the employers listed above? one(s) you do not wish us to contact.	Yes	No 🗌	If not, indicate which

#### Page 3 of 4

MILITARY SERVICE RECORD			
Have you ever serviced in the Armed Forces? Yes No			
If yes, what branch?			
Dates of duty: From: To:			
List of Duties:			
Present Membership in National Guard or Reserves: Yes No			
REFERENCES provide contact information for each reference			
THREE (3) REFERENCES:			
EMERGENCY CONTACT			
In case of an emergency notify: Name:			
Address:			
Phone: ()			
Do you have a valid Vehicle Operator's License: State & Number			

## THIS AUTHORIZATION PAGE WILL NEED YOUR HANDWRITTEN SIGNATURE AND DATE

I authorize the Town to contact each former employer or reference. I authorize any of these persons to give all information concerning work-related items and I release all parties from liability for any damage that may result from furnishing same to you. Please note that finalists for positions with the Town of Middlebury are subject to a comprehensive background investigation conducted by Town Staff or an independent contractor retained by the Town for this purpose. The complete background investigation must be authorized in writing by the finalist and may include any or all of the following: a complete criminal and civil records check; a credit check; and contacting individuals not listed on this employment application to verify your fitness for duty with the Town of Middlebury.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal.

I also understand that if accepted by the Town, my employment is voluntarily entered into and I am free to resign at any time. Similarly, the Town is free to conclude my employment at any time. I further recognize that this application is not a contract and cannot create a contract.

Applicant's Signature	Date
THE TOWN OF MIDDELBURY IS AN EQUA DO NOT WRITE IN THES	
Interview by:	Date:
Hired: Yes No Position	Salary/Wage:

Dept. \_\_\_\_\_ Date Reporting to Work \_\_\_\_\_